

ACES NETBALL CLUB INCORPORATED

CONSTITUTION

APRIL 2021

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PART 1: THE ASSOCIATION

1. NAME:

- 1.1 The name of the Association shall be Aces Netball Club Incorporated hereinafter referred to as "The Association"
- 1.2 The Association is located in Noranda, Western Australia.
- 1.3 The Association shall be incorporated under the provisions of the Western Australian Associations Incorporation Act 2015

2. HEADQUARTERS:

- 2.1 The headquarters of the Association shall be at the Noranda Sports Complex, Garson Court, Noranda, Western Australia

3. OBJECTS:

- 3.1 To encourage, promote, control and manage the game of netball in the Noranda and surrounding area.
- 3.2 To affiliate with the Noranda Netball Association
- 3.3 To abide by the official rules of the International Netball Federation and the interpretation thereof as determined by the Federation and/or Netball WA
- 3.4 To promote, conduct and control interclub matches
- 3.5 To act for its members in all matters pertaining to netball and the control thereof
- 3.6 To do all such other things as are conducive or incidental to the attainment of the above objects

4. NOT FOR PROFIT:

- 4.1 The property and income of the Association must be applied solely towards the promotion of the objects or purposes of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to any member, except in good faith in the promotion of those objects.
- 4.2 A payment may be made to a member out of the funds of the Association only if it is authorised under sub rule 4.3
- 4.3 A payment to a member out of the funds of the Association is authorised if it is –
 - 4.3.1 the payment in good faith to the member as reasonable remuneration for any services provided to the Association, or for goods supplied to the Association, in the ordinary course of business, or
 - 4.3.2 the payment of interest on money borrowed by the Association from the member, at a rate not greater than the cash rate published from time to time by the Reserve Bank of Australia, or
 - 4.3.3 the payment of reasonable rent to the member for premises leased by the member to the Association, or

- 4.3.4 the reimbursement of reasonable expenses properly incurred by the member on behalf of the Association

5. POWERS:

The Association shall have the following powers:

- 5.1 To raise money by affiliation fees, registration fees, subscriptions and levies and by such other methods as from time to time the Executive shall see fit.
- 5.2 To purchase, take on lease, exchange, hire or otherwise acquire any real or personal property which may be deemed necessary or convenient for any of the objects of the Association
- 5.3 To invest the monies of the Association not immediately required in such manner as may be determined by the Executive.
- 5.4 To employ, pay and dismiss servants as may be deemed necessary for furthering the objects of the Association and to define the duties of such servants as it sees fit.
- 5.5 To lay out, construct, build, erect, alter or maintain upon the premises occupied by the Association, playing fields, grandstands, change rooms and other buildings and improvements incidental thereto and to furnish, fit up and maintain the same for the use of the members of the Association or any of them and if thought fit to provide all the necessary equipment, appliances and conveniences therefore.
- 5.6 To become affiliated with or subscribe to other Associations or bodies whose objects are similar to the objects of the Association and, if thought fit, to withdraw or retire from any such Association or body.
- 5.7 If thought fit, to obtain raffle permits and such other licenses as may be considered of benefit to the Association.
- 5.8 It is the intention that each and all the powers specified in Clauses 5.1 to 5.7 inclusive shall be in no wise limited or restricted by reference to or interference from the terms of any other clauses or of the main objects of the Association.

6. COLOURS:

- 6.1 The colours of the Association shall be a combination of any or all of the following colours: Purple, Black, White and supplementary colours as deemed necessary.

PART 2: MEMBERSHIP

7. MEMBERSHIP:

- 7.1 Any person may apply to become a member who:
 - 7.1.1 Is within one of the classes of membership specified in 7.3; and
 - 7.1.2 Supports the objects or purposes of the Association.

- 7.2 An applicant for membership of the Association becomes a member when:
 - 7.2.1 An online registration is completed; and
 - 7.2.2 The deposit on membership fees specified during registration is paid to the Association.
- 7.3 The Association consists of the classes of membership –
 - 7.3.1 Ordinary Member:
 - 7.3.1.1 Senior playing member;
 - 7.3.1.2 Junior playing member;
 - 7.3.1.3 Non-playing member; and
 - 7.3.2 Life member.
- 7.4 A Life member may also be an Ordinary member in any year.
- 7.5 Senior Playing Membership
 - 7.5.1 A Senior playing member is any member who is, or will be, aged 18 or older in the calendar year of their membership and is, or will be, allocated to a team at the Association.
 - 7.5.2 A Senior playing member has full voting rights.
 - 7.5.3 Senior playing members must re-apply for membership in every year that they intend to be a Senior playing member, during the registration period for this class of membership.
- 7.6 Junior Playing Membership
 - 7.6.1 A Junior playing member is any member who will be aged under 18 in the calendar year of their membership and is, or will be, allocated to a team at the Association.
 - 7.6.2 A Junior playing member does not have voting rights, but one parent or guardian may vote on behalf of their membership as the member's voting representative.
 - 7.6.3 Junior playing members must re-apply for membership in every year that they intend to be a Junior playing member, during the registration period for this class of membership.
- 7.7 Non-Playing Membership
 - 7.7.1 Any non-playing person who is appointed to any of the following roles at the Association must register as a Non-playing member –
 - 7.7.1.1 Coach;
 - 7.7.1.2 Umpire; or
 - 7.7.1.3 Committee member.
 - 7.7.2 A Non-Playing member has full voting rights.

- 7.7.3 Non-Playing members must re-apply for membership in every year that they intend to be a Non-Playing member, during the registration period for this class of membership.

7.8 Life Membership

- 7.8.1 Any 3 members of the Association may jointly request the Committee to consider a current member for appointment as a Life Member.
- 7.8.2 Any person who has served the Association for at least 10 years in either or both an on-field or off-field role, with such service in either role being taken concurrently, is eligible to be considered for appointment as a Life Member.
- 7.8.3 Consideration of Life Membership requests are to be made at a meeting of the Committee where a resolution may be passed appointing the nominated member as a Life Member.
- 7.8.4 Any Life Member has full voting rights and any other rights conferred on members.
- 7.8.5 A member who is duly appointed as a Life Member is not liable for membership fees at the Association but may be liable for fees of other governing bodies.
- 7.8.6 Life Membership does not require an annual re-application for membership.
- 7.9 All members of teams admitted to membership of the Association shall be amateurs according to the rules of Netball Australia.
- 7.10 Standing committees shall consist of one or more persons elected at the Annual General Meeting and/or appointed by the port folio convenor and confirmed by the Executive.
- 7.11 Umpires are those appointed to umpire current interclub matches of the Association.

8. **ADMISSION TO MEMBERSHIP:**

- 8.1 Each person admitted to membership with the Association shall:
 - 8.1.1 Be bound by the Constitution and By Laws of the Association
 - 8.1.2 Become liable for such fees, subscriptions and levies as may be fixed by the Executive
 - 8.1.3 Comply with the regulations governing match play as set out in the By Laws
- 8.2 A member may:
 - 8.2.2 Coach or be associated with one or more clubs but shall state where his/her obligations lie for the purpose of the Executive

9. **TERMINATION OF MEMBERSHIP:**

- 9.1 A person ceases to be a member when any of the following takes place:
 - 9.1.1 The member dies
 - 9.1.2 A member who is a body corporate, the body corporate is wound up
 - 9.1.3 The member resigns from the Association by formally advising the Administrator in writing.

9.1.4 The member is expelled from the Association

9.1.5 Non payment of fees

9.1.6 Winding up of the club

9.2 The rights of a member are not transferable and end when membership ceases.

9.3 A member who has resigned from membership of the Association remains liable for any fees that are owed to the Association at the time of resignation.

10. MEMBERSHIP FEES

10.1 The Committee must determine the membership subscription, fees and any levies payable by members of the Association.

10.2 The fees determined under sub-rule (1) may be different for different classes of membership.

10.3 A member must pay the membership fee to the Treasurer, or another person authorised by the Committee to accept payments, by the due date determined by the Committee.

10.4 If a member has not paid the membership fee by the cut-off date as advised, the member ceases to be a member on that date, unless prior written arrangement has been obtained to the contrary, from the Committee.

10.5 If a member who has ceased to be a member under sub-rule (4) offers to pay the membership fee after the period referred to in that sub-rule has expired:

10.5.1 The Committee may, at it's discretion, accept that payment; and

10.5.2 If the payment is accepted, the person's membership is reinstated from the date the payment is accepted.

10.6 Any person who has not paid all monies due and payable by that member to the Association shall (subject to the Committee's discretion) have all rights under this Constitution immediately suspended from the expiry of the time prescribed for payment of those monies. Such rights will be suspended until such time as the monies are fully paid or otherwise in the Committee's discretion. In the meantime, the member shall have no automatic rights to resign from the Association, and shall be dealt with in the Committee's discretion, which includes the right to expel, suspend, disqualify, fine, discipline or retain that member as a member, or impose such other conditions or requirements as the Committee considers appropriate.

11. REGISTER OF MEMBERS:

11.1 The Administrator shall, on behalf of the Association, maintain the register of members in accordance with the Act and that register shall be so maintained online.

12. INSPECTION OF REGISTER OF MEMBERS:

12.1 A member who wishes to inspect the register of members must contact the Administrator to make the necessary arrangements.

12.2 If —

12.2.1 A member inspecting the register of members wishes to make a copy of, or take an extract from, the register under the Act; or

12.2.2 A member makes a written request under section 56(1) of the Act to be provided with a copy of the register of members,

the committee may require the member to provide a statutory declaration setting out the purpose for which the copy or extract is required and declaring that the purpose is connected with the affairs of the Association.

13. DISCIPLINARY ACTION:

13.1 The committee may decide to suspend a member's membership or to expel a member from the Association if —

13.1.1 the member contravenes any of these rules; or

13.1.2 the member acts detrimentally to the interests of the Association.

13.2 The Secretary must give the member written notice of the proposed suspension or expulsion at least 28 days before the committee meeting at which the proposal is to be considered by the committee.

13.3 The notice given to the member must state —

13.3.1 when and where the committee meeting is to be held; and

13.3.2 the grounds on which the proposed suspension or expulsion is based; and

13.3.3 that the member, or the member's representative, may attend the meeting and will be given a reasonable opportunity to make written or oral (or both written and oral) submissions to the committee about the proposed suspension or expulsion;

13.4 At the committee meeting, the committee must —

13.4.1 give the member, or the member's representative, a reasonable opportunity to make written or oral (or both written and oral) submissions to the committee about the proposed suspension or expulsion; and give due consideration to any submissions so made; and decide —

13.4.1.1 whether or not to suspend the member's membership and, if the decision is to suspend the membership, the period of suspension; Or

13.4.1.2 whether or not to expel the member from the Association.

13.5 A decision of the committee to suspend the member's membership or to expel the member from the Association takes immediate effect.

- 13.6 The committee must give the member written notice of the committee's decision, and the reasons for the decision, within 7 days after the committee meeting at which the decision is made.
- 13.7 A member whose membership is suspended or who is expelled from the Association may, within 14 days after receiving notice of the Committee's decision under sub rule (13.6), give written notice to the secretary requesting the appointment of a mediator under rule 13.9.
- 13.8 If notice is given under sub rule 13.7, the member who gives the notice and the committee are the parties to the mediation.
- 13.9 Disputes between members or between one or more members and the association can be resolved by the use of a mediator as per the Act.

PART 3: MANAGEMENT OF THE ASSOCIATION

14. MANAGEMENT:

- 14.1 The Management of the Association shall be vested in the Management Committee [elected or appointed] consisting of:
 - 14.1.1 President
 - 14.1.2 Vice President
 - 14.1.3 Secretary
 - 14.1.4 Treasurer
 - 14.1.5 Umpiring Officer
 - 14.1.6 Netball Officer
- 14.2 All members of the Management Committee and any appointed Sub Committee/s shall have a designated duty.
- 14.3 The following are the Office Holders of the Association:
 - 14.3.1 President;
 - 14.3.2 Vice President;
 - 14.3.3 Secretary; and
 - 14.3.4 Treasurer.
- 14.4 A person may be a Committee Member if they have reached 16 years of age but may only be an Office Holder if they have reached 18 years of age.
- 14.5 A person must not hold 2 or more of the Office Holder positions at the same time.

14.6 Duties and Responsibilities of Committee Members

14.6.1 The following table defines the role of each Committee position. Optional Responsibilities can be reassigned amongst Committee members, or delegated to non-Committee members, but must be carried out.

Committee Position	Mandatory Responsibilities	Optional Responsibilities
President	<ul style="list-style-type: none"> Represents the Club Chairs meetings Has the casting vote at all meetings 	<ul style="list-style-type: none"> Provides an annual report at Trophy Night or the AGM
Vice President	<ul style="list-style-type: none"> Stands in if President unavailable 	<ul style="list-style-type: none"> Keep Aces website up to date Co-ordinates Aces uniforms
Secretary	<ul style="list-style-type: none"> Processes Correspondence In & Out Writes Minutes of meetings 	<ul style="list-style-type: none"> Creates meeting Agendas Keeps members informed via online message platforms
Treasurer	<ul style="list-style-type: none"> Processes member registrations Issues invoices, receipts payments, banks money and pays bills Presents a financial report at every meeting Prepares a budget Arranges for accounts to be audited 	<ul style="list-style-type: none"> Is the Aces Administrator <ul style="list-style-type: none"> Keeps the register of Aces members
Netball Officer	<ul style="list-style-type: none"> Oversees coaches and players Grades players and assigns coaches to teams Holds training venue keys and makes courts/equipment available at training 	<ul style="list-style-type: none"> Represents Aces at Noranda Netball Association meetings Purchases equipment as required Co-ordinates Trophy Night
Umpiring Officer	<ul style="list-style-type: none"> Rosters umpires and umpire coaches Offers umpire development opportunities Attends Noranda umpire meetings 	

14.7 Provided correct evidence is supplied for the expenditure, a Committee member is entitled to be paid out of the funds of the Association for out-of-pocket expenses incurred in connection with the Association's business. Honorariums, to a value to be determined by unanimous resolution of the Association, may be paid to an Office Holder.

15. EXECUTIVE:

15.1 The Executive of the Association shall be the President, Vice President and Treasurer

16. ELECTION OF MANAGEMENT COMMITTEE:

16.1 Nominations and applications - the prior consent of any nominee will be necessary.

16.1.1 Nominations for all positions listed will be accepted by the Secretary at or prior to the Annual General Meeting.

16.1.2 Appointment - The President shall hold office for a maximum of three (3) consecutive years. This appointment shall be re-confirmed at each Annual General Meeting during this period. The President shall not be eligible for immediate re-election to the position of President at the end of a three-year term.

16.1.3 All members of the Management Committee shall be elected or appointed at the Annual General Meeting. Members so elected shall assume office at the conclusion of that meeting and shall hold office until the conclusion of the Annual General Meeting in the following year (with the exception of President who shall hold office as per Clause 16.1.2)

17. CASUAL VACANCY:

- 17.1 Should any elected or appointed member resign before the expiry of their term of office, the Executive may appoint a substitute who shall hold office until the term of office expires.
- 17.2 The Committee may appoint an eligible member to fill a position on the Committee that has become vacant for any reason other than resignation or was not filled by election at the most recent Annual General Meeting.

18. COMMITTEES:

- 18.1 Standing committees shall be elected at the Annual General Meeting or appointed by the port folio convenor and subsequently ratified by the Management Committee.
- 18.2 The Management Committee shall have power to appoint ad hoc committees as required and delegate to such committees such powers as it may deem necessary.
- 18.3 The convenor of each committee shall be appointed by the Management Committee except for those convenors appointed to the Management Committee at the Annual General Meeting.
- 18.4 No proxy representative shall be allowed for any committee member, with the exception of the Protest Committee.

19. FINANCE:

- 19.1 All funds of the Association shall be deposited in the accounts of the Association as soon as practicable.
- 19.2 The Treasurer shall pay all accounts due by the Association as and when they fall due. The Treasurer shall present to the Management Committee meeting a financial statement that provides details of all income and expenditure for the current period in addition to the balances of all accounts. The acceptance of such financial reports is deemed to be approval for all payments made – such approval to be recorded in the minutes of the meeting.
- 19.3 No member shall spend more than \$100 in petty cash without the consent of the Executive and shall keep a record of expenditure.
- 19.4 The Management Committee shall cause true accounts to be kept of all monies received and expended and of matters in respect of which receipts and expenditure take place and of all properties, assets and liabilities.
- 19.5 The Management Committee shall submit to the Annual General Meeting a statement of Income and Expenditure and a Balance Sheet of Assets and Liabilities. The Auditor's report shall be attached to such financial report.

- 19.6 The Association may, at the discretion of the Management Committee, contribute annually to a maximum of \$500 funds towards the costs incurred by member/s selected by Netball WA to participate in playing or umpiring team/projects to further enhance their netball career.
- 19.7 The Association may choose to engage with sponsorship opportunities, and may choose to manage this through by-laws or other policy.

20. FINANCIAL YEAR:

- 20.1 The financial year of the Association shall commence on the 1st day of January and end on the 31st day of December each year.

21. AUDIT:

- 21.1 The accounts, books and all financial records of the Association shall be audited each year.

22. POWERS OF THE MANAGEMENT COMMITTEE:

- 22.1 The Management Committee may exercise all such powers of the Association and carry into effect all such objects of the Association as are not covered by these articles required to be exercised by the Association in general meeting. Without limiting the generality of the preceding words and in addition to the power specifically conferred upon it, the Management Committee shall have power to:
 - 22.1.1 Administer the finances of the Association
 - 22.1.2 Appoint the bankers of the Association
 - 22.1.3 Direct the opening of bank accounts for specific purposes and to transfer funds from one account to another and to close any such account
 - 22.1.4 Fix the manner in which such banking accounts shall be operated upon and nominate the members whose signatures shall be the authority for withdrawal of funds from each account
 - 22.1.5 Fix fees and subscriptions payable by members and decide such levies, rates of fines and charges as it deems necessary and advisable and to enforce payment thereof.
 - 22.1.6 To adjudicate on all matters brought before it which in any way affect the Association or on the game of netball
 - 22.1.7 Cause minutes to be made of all proceedings at meetings of the Management Committee and General Meetings of members
 - 22.1.8 Make, amend and rescind rulings and by laws not inconsistent with this Constitution and the By Laws of the Association.
- 22.2 All decisions of the Management Committee shall be binding on all members provided that, at the written request of three members, the Management Committee shall reconsider such decisions. Any members then aggrieved by the final decision of the Management Committee may call a Special General Meeting under the procedure set out in Clause 24.1.2 of this Constitution.

23. APPOINTMENTS:

- 23.1 The appointment of Auditor should be confirmed at the Annual General Meeting.

PART 4: MEETINGS OF THE ASSOCIATION

24. MEETINGS:

- 24.1 Annual General Meeting and Special General Meetings:
- 24.1.1 The Annual General Meeting of the Association shall be held in accordance with the Associations Incorporations Act 2015.
- 24.1.2 Special General Meetings may be called:
- 24.1.2.1 At the request of the Secretary, with the approval of the President or
- 24.1.2.2 At the written request of at least 20% of members
- 24.2 The Secretary shall give at least fourteen days notice of the date of the Annual General Meeting and/or Special General Meeting to each member.
- 24.3 All members may attend the Annual General Meeting and any Special General Meeting.
- 24.4 At a general meeting, the lesser of 20 ordinary members or 40% of ordinary members, present in person or via proxy, constitute a quorum.
- 24.5 An ordinary member may appoint an individual who is an ordinary member as his or her proxy to vote and speak on his or her behalf at a general meeting.
- 24.5.1 An ordinary member may be appointed the proxy for not more than 5 other members.
- 24.5.2 The appointment of a proxy must be in writing and signed by the member making the appointment.
- 24.5.3 The member appointing the proxy may give specific directions as to how the proxy is to vote on his or her behalf.
- 24.5.4 If no instructions are given to the proxy, the proxy may vote on behalf of the member in any matter as the proxy sees fit.
- 24.5.5 Notice of a general meeting given to an ordinary member must state that the member may appoint an individual who is an ordinary member as a proxy for the meeting.
- 24.5.6 A written appointment of a proxy must be given to the secretary before the commencement of the general meeting for which the proxy is appointed.
- 24.5.7 A proxy appointment sent by post or electronically is of no effect unless it is received by the Association not later than 24 hours before the commencement of the meeting.

- 24.6 The presence of a member at a general meeting need not be by attendance in person but may be by that member and each other member at the meeting being simultaneously in contact by telephone or other means of instantaneous communication. A member who participates in a general meeting this way is taken to be present at the meeting and, if the member votes at the meeting, the member is taken to have voted in person.
- 24.7 If a quorum is not present within 30 minutes after the notified commencement time of a general meeting:
- 24.7.1 In the case of a Special General Meeting – the meeting lapses; or
- 24.7.2 In the case of the Annual General Meeting – the meeting is adjourned to a time and place as decided by those present at the time of the adjournment and written notice is to be given to the members of the new time and place;
- 24.7.3 The adjourned meeting must be held within 1 month of adjournment.
- 24.7.4 If:
- 24.7.4.1 A quorum is not present within 30 minutes after the commencement time of an adjourned Annual General Meeting; and
- 24.7.4.2 At least 6 ordinary members are present at the meeting, those members present are taken to constitute a quorum.
- 24.8 The ordinary business of the Annual General Meeting is as follows:
- 24.8.1 To confirm the minutes of the previous Annual General Meeting and of any Special General meeting held since then if the minutes of that meeting have not yet been confirmed;
- 24.8.2 To receive and consider the financial statements of the Association for the preceding financial year; and
- 24.8.3 To elect the Committee members of the Association.
- 24.8.4 Any other business of which notice has been given may be conducted at the Annual General Meeting.
- 24.9 Management Committee Meetings:
- 24.9.1 The Management Committee shall meet at such times as may be deemed advisable for the efficient working of the Association.
- 24.9.2 A meeting of the Management Committee shall be called:
- 24.9.2.1 At the direction of the President or Vice President in the absence of the President
- 24.9.2.2 On the written request of three members of the Management Committee

- 24.9.3 The Secretary shall give each Management Committee member at least seven days notice of the date of any Management Committee meeting except in unforeseen circumstances when it is impossible to give the time stated. The notice shall specify the general nature of the business to be dealt with.
- 24.9.4 The quorum at a Management Committee meeting shall be a simple majority
- 24.9.5 The presence of a Committee member at a Committee meeting need not be by attendance in person but may be by that Committee member and each other Committee member at the meeting being simultaneously in contact by telephone or other means of instantaneous communication. A member who participates in a Committee meeting this way is taken to be present at the meeting and, if the member votes at the meeting, the member is taken to have voted in person.
- 24.9.6 Any member absent from two consecutive meetings without reasonable cause and/or failing to request a leave of absence shall be replaced, such replacement to be decided by the Executive.
- 24.9.7 Where a person ceases to be a member of the Committee, the person must, as soon as practicable after their membership ceases, deliver to a member of the Committee all of the relevant documents and records they hold pertaining to the management of the Association's affairs.
- 24.9.8 No proxy representative shall be allowed for Management Committee members.

25. VOTING:

- 25.1 Voting powers at the Annual General and Special General Meetings shall be:
 - 25.1.1 President shall have a casting vote only
 - 25.1.2 Each person provided with a voting right in Clause 7 has one vote
 - 25.1.3 No person shall have more than one vote
- 25.2 Voting powers at Management Committee meetings shall be:
 - 25.2.1 The President shall be entitled to a casting vote
 - 25.2.2 Each Management Committee member shall be entitled to one vote
- 25.3 Voting powers at Sub Committee meetings shall be:
 - 25.3.1 Each member present shall have one vote
 - 25.3.2 The President shall be an ex officio member of all sub committees but shall not, unless specifically elected or appointed as a member of that committee, be entitled to a vote.
- 25.4 Method of Voting:
 - 25.4.1 Method of voting at all meetings of the Association shall by voice or show of hands unless any person present requests a ballot. When more nominations than are required are received, a ballot shall be taken.

PART 5: GENERAL

26. COMMON SEAL:

- 26.1 The Association shall not have a Common Seal.
- 26.2 The Association may execute a document if the document is signed by 2 committee members

27. CUSTODY OF BOOKS AND SECURITIES

- 27.1 The financial records and, as applicable, the financial statements or financial reports of the Association must be kept in the Treasurer's custody or under the Treasurer's control.
- 27.2 The books and any securities of the Association must be kept in the Secretary's custody or under the Secretary's control.
- 27.3 The books of the Association must be retained for at least 7 years.

28. INSPECTION OF RECORDS AND DOCUMENTS

- 28.1 A member who wants to inspect a record or document of the Association must contact the Secretary in writing.
- 28.2 The inspection must be free of charge.
- 28.3 The member may make a copy of or take an extract from a record or document but does not have the right to remove the record or document for that purpose.
- 28.4 The member must not use or disclose information in a record or document except for a purpose that is directly connected with the affairs of the Association, or that is related to complying with a requirement of the Act.

29. ENFORCEMENT OF CONSTITUTION & BYLAWS:

- 29.1 The authority of the Association shall extend to and be recognised by all members.
- 29.2 The Management Committee shall have the power to enquire into, deal with and adjudicate on all questions and disputes as to the interpretation of this Constitution and any ruling or By Law made hereunder upon any breach or alleged breach of this Constitution and its rulings and By Laws and upon any complaint made to it of misconduct detrimental to the policy, interests or welfare of the Association by any person or member. The Management Committee may caution, expel, suspend, fine or otherwise deal with the member concerned. Its decision shall be binding on all parties concerned.
- 29.3 All enquiries into any Association matter shall be conducted in a fair and impartial manner having regard to the principles of natural justice. All concerned parties shall be entitled to be heard.
- 29.4 The interpretation of any clause in this Constitution shall be determined by the Management Committee.

30. ALTERATIONS TO CONSTITUTION:

- 30.1 No alteration, repeal or addition shall be made to this Constitution except at the Annual General Meeting or Special General Meeting called for that purpose. Notice in writing of all motions to alter, repeal or add to the Constitution shall be signed by the proposer and seconder and sent to the Administrator at least six weeks prior to the Annual General Meeting or Special General Meeting.
- 30.2 The Secretary shall forward such notices of motion to each member at least fourteen days prior to the Annual General or Special General Meeting.
- 30.3 Such motions, or any part thereof, shall be of no effect unless passed by a three-fourths [75%] majority of those present and entitled to vote at the meeting.

31. DISBANDMENT:

- 31.1 The Association shall not disband unless with the consent of three fourths [75%] of its members. Motion to disband shall be signed by the proposer and seconder and shall be submitted in writing to the Administrator who shall give at least fourteen days notice of such motion to all members. Such notice shall be dealt with at a Special General Meeting of the Association.
- 31.2 If, on the winding up of the Association, any property of the Association remains after satisfaction of debts and liabilities of the Association and the costs, charges and expenses of that winding up, that property shall be distributed –

31.2.1 To another association incorporated under the Act; or

31.2.2 For charitable purposes

Which incorporated association or purposes, as the case requires, shall be determined by resolution of the members according to the Act.

32. INDEMNITY:

- 32.1 This Constitution shall repeal all previous regulations but except as specifically provided, shall not affect any right, duty or liability or any matter or thing done, commenced, acquired and/or imposed under any previous Constitution.

END OF DOCUMENT:

March, 2021